Instructions for members wanting to renew online:

Please log in to the [My BALI members area](#)

- Either the main contact or a person registered as a contact and nominated as an 'admin user' for the member can log in to the members area.

- Enter registered email address and registered password.

- Once logged in click link to renew membership.

- Please update details of the membership (address, no. of staff, turnover* etc.) if applicable.

- Member will then be presented with 3 options
- Pay by card – please follow the on-screen instructions to make the payment
- Pay by DD – please follow the on-screen instructions to set up the DD
- Request Invoice – once invoice is received, please make arrangements to pay ASAP.

* Please note that if a decrease in turnover is entered, then it may not be possible to proceed with the renewal. Please continue and follow the on-screen instructions.

Forgotten Password

- If a registered user has forgotten their password, please click the forgotten password link on the member login screen and a reset password email will be sent to the registered user.

- Please close the browser and follow the reset instructions in the email and log into the My BALI members area.

If user has not previously registered

- To either pay the membership over the phone or register as a user to pay online, please contact BALI membership team on +44(0)24 7669 0333 or email membership@bali.org.uk.